



INSTRUCTIONS TO REGULAR APPLICANT

When making application for certification as a Petroleum Geologist you must meet the qualifications outlined on the front of the application form and check to see if you have completed the following:

- (1) \$70.00; \$30.00 non refundable application fee, plus \$40.00 annual certification dues. This must be paid before the application can be processed. (Active member dues are in addition to Certification dues.)
- (2) Three sponsors to vouch for your qualifications. These sponsors should be Certified Petroleum Geologists. If certified petroleum geologists are not available, sponsors may be non-certified AAPG Active members having training and experience equivalent to Certified Petroleum Geologists. (See sponsor form for sponsor requirements). A copy of your completed application must be given to each sponsor.
- (3) Three character or business references (professionals or non-geologist) who will attest to your business responsibility. You must list in Section 8 the names, company affiliation, titles, and most important **phone numbers** of your references.
- (4) The record of experience (section 2 and 3) should specifically state your qualifications in petroleum geology.
- (5) Affidavit (section 10) must be signed and notarized before returning the application.
- (6) Read the AAPG Code of Ethics; printed on the other side for your reference.
- (7) Dues payments, contributions or gifts to AAPG/DPA are not tax deductible as charitable contributions for U.S. income tax purposes; however they may be tax deductible as ordinary and necessary business expense.

Before the application is circulated to the Board of Certification of DPA, it is necessary that your application fee and dues, plus the three sponsors' forms be completed and a part of your file.

INSTRUCTIONS TO RECIPROCAL APPLICANT

When making application as a Petroleum Geologist under reciprocity agreements with the Society of Independent Professional Earth Scientists (SIPES), American Institute of Professional Geologists (AIPG) or The Geological Society of London (TGS) you must be a member in good standing and meet the qualifications outlined on the front of the application form and check to see if you have completed the following:

For SIPES Members

- (1) \$40.00 (U.S.) annual certification dues. This must be paid before the application can be processed. Application fee is waived.
- (2) Forward a formal letter requesting reciprocity.
- (3) Complete all sections of application form except parts #7 and #8, no confidential sponsor forms are required. Note on face of application form "Reciprocal via _____."

For TGS Members

- (1) \$40.00 (U.S.) annual certification dues. This must be paid before the application can be processed. Application fee is waived.
- (2) Forward a formal letter requesting reciprocity.
- (3) Complete all sections of application form except parts #7 and #8, no confidential sponsor forms are required. Note on face of application form "Reciprocal via _____."

For AIPG Members

- (1) \$70.00; \$30.00 non refundable application fee plus \$40.00 annual certification dues. This must be paid before the application can be processed.
- (2) Forward a formal letter requesting reciprocity.
- (3) Complete all sections of application form except parts #7 and #8, unless item #4 (below) applies, no confidential sponsor forms are required. Note on face of application form "Reciprocal via AIPG # _____."
- (4) Have had at least 3 sponsors on your AIPG application who were Active AAPG members at that time. If less than 3, applicant must obtain additional qualified (as per current DPA requirements) sponsors so that the total is 3 approved sponsors.

AAPG will confirm your status in the appropriate organization. If there are other specific requirements called for by the Board of Certification, these must be satisfied before approval of the application.

Code of Ethics

General Principles

(a) Geology is a profession, and the privilege of professional practice requires professional morality and professional responsibility.

(b) Honesty, integrity, loyalty, fairness, impartiality, candor, fidelity to trust, and inviolability of confidence are incumbent upon every member as professional obligations.

(c) Each member shall be guided by high standards of business ethics, personal honor, and professional conduct. The word “member” as used throughout this code includes all classes of membership.

Relation of Members to the Public

(a) Members shall not make false, misleading, or unwarranted statements, representations or claims in regard to professional matters, nor shall they engage in false or deceptive advertising

(b) Members shall not permit the publication or use of their reports or maps for any unsound or illegitimate undertakings.

(c) Members shall not give professional opinions, make reports or give legal testimony without being as thoroughly informed as reasonably required.

Relation of Members to Employers and Clients

(a) Members shall disclose to prospective employers or clients the existence of any pertinent competitive or conflicting interests.

(b) Members shall not use or divulge any employer's or

client's confidential information without their permission and shall avoid conflicts of interest that may arise from information gained during geological investigations.

Relation of Members to One Another

(a) Members shall not falsely or maliciously attempt to injure the reputation or business of others.

(b) Members shall freely recognize the work done by others, avoid plagiarism, and avoid the acceptance of credit due others.

(c) Members shall endeavor to cooperate with others in the profession and shall encourage the ethical dissemination of geological knowledge.

Duty to the Association

(a) Members of the Association shall aid in preventing the election to membership of those who are unqualified or do not meet the standards set forth in this *Code of Ethics*.

(b) By applying for or continuing membership in the Association each member agrees to uphold the ethical standards set forth in this *Code of Ethics*.

(c) Members shall not use AAPG membership to imply endorsement, recommendation, or approval by the Association of specific projects or proposals.

Discipline for Violations of Standards

Members violating any standard prescribed in this Article shall be subject to discipline as provided by the Bylaws.

IMPORTANT NOTICE
Payment Must Be One of the Following Methods

- A. *Check or Draft* – drawn in **U.S. Dollars** on a bank located in the United States or Canada. (Normally you can obtain such a check or draft from your local bank.)
- B. *Direct Bank Transfer* – Bank of Oklahoma, N.A. Account #208322877, ABA # 103900036.
To ensure you receive proper credit, send details of transfer, including name and member number, to AAPG, Accounting Department. E-mail: dliesay@aapg.org
- C. International Postal *Money Order*
- D. *Credit Card*

TO PAY BY CREDIT CARD

If you want to pay by credit card, please check the appropriate card, provide your card number, card expiration date, amount of payment, your signature, and date.

NAME OF CARDHOLDER (PRINT) _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____ COUNTRY _____

- Master Card** (16 numbers) **Visa** (13 or 16 numbers) **American Express** (15 numbers) **Discover** (16 numbers) **Diners Club** (14 numbers)

CARD NUMBER: _____ EXPIRATION DATE _____

AMOUNT OF PAYMENT IN U.S. DOLLARS: \$ _____

SIGNATURE: _____ DATE: _____

To pay by credit card, complete the information above and return your application to:

AAPG
Attn: Office of Divisions
P.O. Box 979
Tulsa, Oklahoma 74101-0979

US and Canada (800) 364-2274
Other: (918) 560-2623
Member Services
FAX No.: (918) 560-2694